



Oxfam Canada Board of Directors and Committees Annual Report to Members

September 2013 - 2014

Major Areas of Focus

Strategic Direction

Approve

- Annual Strategic Priorities
- Operational Plan FY15
- Income Plan FY15
- Program Framework
- Women Leading Change program

Oversee

- Development of Oxfam Canada Strategic Plan 2014-2019
- Organizational Change Plan FY15
- Annual Staffing Plan
- Increased collaboration with Oxfam-Québec
- Relations with Oxfam International
- Relations with Canadian government
- Compliance with codes of conduct and regulatory requirements
- Departmental Plans and Achievements

Program oversight

- Creation of the Knowledge Hub on Violence Against Women and Girls
- Public Engagement in Canada
- Women's Rights Campaign
- Scaling back Field Office presence
- Wrap-Up of Engendering Change Program
- Approval of major humanitarian programs in Pakistan and the Philippines

Hiring of new Executive Director

- Led by the Board appointed Search Committee and successfully completed in July 2014

Financial Management

Approve

- Annual Budget Parameters
- Annual Operating and Capital Budget FY15
- Audited Financial Statements

Oversee

- Financial Health and Performance
- Fundraising Plans and Performance
- Institutional Fundraising and New Business Development
- Risk Registry

Oxfam International

Approve

- Oxfam 2020 Directions

Oversee

- Implementation of Oxfam Strategic Plan
- Inequality Campaign

BOARD COMMITTEE WORK 2013-2014

Finance and Audit Committee

- Financial Health & Performance
- Recommending Budget Parameters FY15
- Reviewing FY15 Budget
- Audit Plan and Audited Financial Statements
- Compliance & Statutory Requirements
- Fundraising Policies

Policy Committee

- Guidelines for Organizational Policy Development revised
- Child Protection Policy developed
- Aid Diversion Policy under review

Public Engagement Committee

- Oversight of new Public Engagement Department
- Marketing & Communication Plan
- Outreach & Campaigning
- Fund Development & review of Fundraising Policies

Governance Committee

- Overseeing accreditation to Imagine Canada's Standards Program